

Premise Vacancy Agreement for Rental Properties

Please provide a list of your rental properties with the complete service address, including the name of the city or town. If you need more space, attach a list to the back of this form.

Civic or Legal Address	City/Town	Current Tenant

For the rental properties listed, **CHOOSE WITH AN "X"** which option is to be followed when tenants vacate the premises.

- a) Power left on and switched to your name all year**
 There will be a service fee* added to your power bill each time the power is put back in your name. You will be billed under the current rate (customer or demand charge plus energy charge).
- b) Summer/Winter Combination**
 Power is turned off during summer months, which are from Apr 15 to Oct 15 but left on and switched to your name during winter months which are from Oct 16 to Apr 14. As in option A, there will be a service fee* added to your power bill each time the power is put in your name. You will be billed under the current rate (customer or demand charge plus energy charge). **Please note that during the summer you must call the office for a reconnect.**
 Service fees subject to change based on Yukon Utilities Board approval

Please note of the following:

- 1) **ATCO Electric Yukon does not accept responsibility for damages caused to property as a result of weather. We recommend that property owners or managers take steps to preserve and secure their property against freezing**
- 2) **If the customer/tenant is disconnected for nonpayment, the property will *NOT* go into the owner's name unless acceptable payment arrangements are made with the customer or notification the customer is vacating the premise is provided.**
- 3) **If you do not choose one of the above options the power will go off if the office is not contacted.**
- 4) **It is your responsibility to notify our company if you wish to add, delete or cease to own any of the listed properties.**
- 5) **ATCO Electric Yukon will not contact you when the power is switched into your name. This will be done automatically based on the Option you choose.**
- 6) **Applicable charges will apply each time the name on the account changes**

Return your completed form by mail fax or email to:

ATCO Electric Yukon
 100-1100 Front Street
 WHITEHORSE, YT Y1A 3T4
 Fax: **867-668-6692**
 Email: atcoelectricyukonbilling@atco.com

Please Print

Name for billing _____

(Legal business name if applicable)

Contact Person's Name _____

Mailing Address _____

Contact Person #(_____) _____

Work Phone (_____) _____

Cellular Phone (_____) _____

Fax (_____) _____

 Printed Name

 Signature

 Date

Please keep a copy of this agreement for your records. If the customer is disconnected for non payment, power will not be restored until acceptable payment arrangements have been made with the customer or notification the customer is vacating the premise is provided.